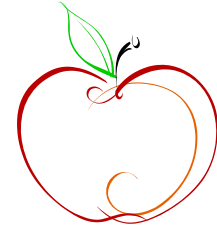


**English 10
Disclosure Document
Ms. Hunter
westlakehunter.weebly.com
karahunter@alpinedistrict.org**



Parent/Guardian and Student: Please read this document carefully, as these will be the policies for the entire school year. You will want to be familiar with them if a problem ever arises. If there are any questions, please feel free to e-mail me.

Classroom Rules

Respect

- We show respect to the teacher or any other presenters who come into our classroom.
- We show respect to one another by using positive language.
- We show respect by obeying all school rules and classroom rules. We follow the school dress code.

Responsibility

- We are responsible for our own learning
 - Prepared with homework
 - Coming to class on time
 - Finding out what any missed work is
 - Turning in missed work
 - Following all procedures in class
- We are responsible for protecting the rights of others
 - If someone is being left out, we include them
 - We don't giggle at someone's opinion
 - We don't use harsh words to respond to another's opinion
 - We use Civic Dialogue when discussing differences

Electronic Devices

- **Electronic devices are only permitted for academic purposes.**
- Students are welcome to read on their phones during silent reading. If thumbs are used (it looks like you are texting or browsing social media) you will be asked to "charge" your phone and will be given a zero for that day's reading. If you refuse to "charge" your phone, a parent/guardian will be contacted. If you are asked to "charge" your phone 3 times during a term, your parents and administrator will be contacted.
- There will be assignments throughout the year where phones will be permitted to look up information, etc. The "charge" your phone rule still applies. If you are using your phone for anything other than the assignment, you will be asked to "charge" your phone.

Participation

You will receive 10 points per day for being in class. You can lose the points in the following ways.

Action	Points Lost
Tardy	5
Unexcused Absence*	10
Truancy	10 + all daily assignments
Disrespectful behavior	To be determined

Grading

Student work will be graded on a weighted point and percentage scale. All grades are electronically calculated by Skyward, where students and parents will be able to see their present grade as it is entered. The letter grade is weighted according to the following percentages:

70%: Assignments, participation, quizzes
30%: Mastery Assessments (essays, tests)

The grade scale is as follows:

100-94	A	79-77	C+	63-60	D-
93-90	A-	76-74	C	59-0	F
89-87	B+	73-70	C-		
86-84	B	69-67	D+		
83-80	B-	66-64	D		

There is no re-doing assignments. Once the assignment is turned in, a student's best effort has been shown on that assignment. I will not allow students to re-do an assignment to get a better grade. The grade they earned is the grade they earned.

Mastery Assessments **must** be remediated, if a score falls below the mastery cutoff. If a student is below the mastery level on the assessment, the assessment score on Skyward will be a 0 until the assessment has been remediated. Remediation activities vary with each assessment.

Late Work

Late work is accepted with an ultimate coupon for 50% credit. A coupon does not allow you to earn full credit; rather, it allows you to turn in the assignment late, and the late assignment will be scored at 50%. The 50% will be taken from the score once the assignment is graded. For example, if you earned a 15/20 on the assignment, it will be reduced 50% to 7.5. Any assignment turned in past a due date will require an ultimate coupon for it to be graded. Any assignment not attached to a coupon will not be scored and will remain as a 0 in the computer until a coupon is attached.

Absent work can be turned in for full credit within two weeks after the date of the absence. After two weeks, the assignment is considered late.

Each term will have two deadlines for absent and late work. There will be a midterm deadline and an end of term deadline. Anything that was completed the first half the term will not be accepted after the midterm deadline. After the midterm deadline, work completed the second half of the term will be accepted through the end of term deadline.

Term 1- Midterm Deadline: **September 21, 2018** End of Term Deadline: **October 10, 2018**

Term 2- Midterm Deadline: **November 16, 2018** End of Term Deadline: **December 12, 2018**

Term 3- Midterm Deadline: **February 1, 2019** End of Term Deadline: **March 21, 2019**

Term 4- Midterm Deadline: **April 2, 2019** End of term Deadline: **May 24, 2019**

Regents Scholarship

The Regents Scholarship is available to students who maintain As and Bs throughout their high school career. Through hard work, students can have access to some money for college. However, I will not change a grade after the term has ended to help a student get a B. A student earns the grade through hard work **throughout** the term, not just the last week of the term. Multiple absences, tardies, and late work will affect the student's grade. A Regents Scholarship is for students who have worked hard the entire term, not just the last week of the term.

Google Drive

All writing assignments are to be completed on Google drive. All students have an alpine district email account set up by the school district. Students are not required to use this account, but they are required to use Google drive for the writing assignments.

Needed Materials

- Composition book (a notebook that will serve as a journal).
- Pen or pencil and loose-leaf, college-ruled paper
- Novel of your choice for silent reading.

Extra Credit

Extra credit is only available when all assignments have been turned in. Unused ultimate coupons may be turned in for extra credit at the end of the quarter. They are worth 5 points each.

Cheating

Cheating is defined as passing another's work or ideas for your own in order to get a grade. Plagiarism, which means copying another's work and/or ideas and claiming it as your own, is illegal. "Another's work" refers to any other person, not just a student. Cutting and pasting from the internet for an essay is considered cheating and plagiarism. All forms of cheating are unacceptable at any time in my classroom. Working with a group is different from cheating. When you are working together, you are sharing ideas. Though your ideas may be similar, your answers won't be word for word the same. You are here to learn, not copy. Cheating on assignments is the same as cheating on an exam. If you are caught cheating on any part of an assignment, you will receive an

automatic zero on the assignment, lose 10 participation points, and have a conference with your parents. You are also not allowed to make up that assignment.

*All procedures in this document are subject to teacher discretion. Extenuating circumstances will be taken into consideration.

Teacher Contact Information

Email: karahunter@alpinedistrict.org

Room: H809

Website: westlakehunter.weebly.com

Remind:

I will be using remind to send out reminders to my classes about upcoming due dates for tests, quizzes, projects, and essays. This is an excellent resource, and is free through the Remind app. Parents and students who sign up for the service will receive reminders through text messages.

Note: You will still need to check the class site when you are absent to see what you missed. **Remind will only be used to remind classes about upcoming due dates for tests, quizzes, projects and essays.**

How to sign up for Remind:

Text the code for your class period to 81010. For example, if you are in A1 you would text @huntera1 to 81010. Below are the codes for each class period. After texting the code, you will receive a text message instructing you to submit your name for the class. **Parents are welcome to sign up for Remind as well.**

A1- @huntera1

A2- @huntera2

A4- @huntera4

B5- @hunterb5

B6- @hunterb6

B7- @hunterb7

B8- @hunterb8

Please have a parent or guardian sign this form and return it to Ms. Hunter. DON'T TURN IN THE ENTIRE DISCLOSURE DOCUMENT. This counts as your first assignment for term 1!

Student's Name (Printed Please)

Student's Signature

Parent's/Guardian's Name (Printed Please)

Parent's/Guardian's Signature

Date_____

Parent/Guardian's e-mail address:
